



## HELP FOR NON-ENGLISH SPEAKERS

If you need help to understand the information in this policy, please contact Nathalia Secondary College on 03 5866 2331 or [nathalia.sc@education.vic.gov.au](mailto:nathalia.sc@education.vic.gov.au).

Student safety at Nathalia Secondary College is our highest priority and the safe and appropriate supervision of students is an important element of our duty of care to students. Part of this duty is ensuring parents and students are aware of our student supervision arrangements before and after school.

**Before and After school:** School grounds are supervised by school staff from 8.45am until 3.30pm. Outside of these hours, school staff will not be available to supervise students.

Students who wish to attend school outside of these hours will be expected to sign in and out at the front office.

Parents/carers are requested to ensure that students do not attend school outside of these supervised times unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

**Bus Duty After School:** At the end of the day, staff on duty ensure that students wait in a safe manner and board the correct bus.

Families are encouraged to contact the school office on 5866 2331 if you would like any further information about our student supervision arrangements.

For a copy of our school's Yard Duty and Supervision Policy, please contact the school office. This policy includes Nathalia Secondary College's student supervision arrangements across the school day, including before and after school.